Disclaimer: The information provided in this guide and accompanying films is intended for general use only. It is not a definitive guide to the law and best practice. It does not constitute formal advice, and does not take into consideration the particular circumstances and needs of your organisation. Every effort has been made to ensure the accuracy and completeness of this document at the date of publication. NDS cannot be held responsible and extends no warranties as to the suitability of the information in this document for any particular purpose and for actions taken by third parties.

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**INTRODUCTION**

**About Zero Tolerance**

Zero Tolerance is an initiative led by NDS in partnership with the disability sector to assist disability service providers to understand, implement and improve practices which safeguard the rights of people they support.

NDS’s **Zero Tolerance Framework** is an evidence-based, five-tiered approach which sets out strategies for service providers to improve prevention of, early intervention and responses to abuse, neglect and violence experienced by people with disability.

NDS has developed a range of free resources to support the implementation of the Zero Tolerance Framework.

The Zero Tolerance approach is one of striving for continuous improvement and these resources are designed to be the “start the conversation” to promote positive cultures with respect to speaking up about abuse.

The **Zero Tolerance Initiative Overview power point presentation** and **facilitator guide** is a useful starting point for organisations new to the resources. It is important to use the accompanying facilitator guide to ensure staff are receiving a consistent message.

**Using this document**

This document provides easy access to the Zero Tolerance resources which can be used as part of staff induction, ongoing staff training, staff supervision, staff meetings and team discussions, in personal reflection, with boards, and with people with disability, families and carers.

Use the **Zero Tolerance Framework** to look at what you are currently doing in your organisation and use the Zero Tolerance resources that are most relevant to you.

**Before you begin – Content warning:**

When using these resources, it is important to have a conversation about keeping safe. It is important to remind those participating that the topic is about abuse and neglect, and some people may find this upsetting. Talking about these things can be difficult for some people. We do not know what people’s personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later that day, in a week, in a month, or later. We suggest that participants identify someone they trust if they need to discuss any of the issues covered in these films, who could be a family member, friend, supervisor or manager.

Have this conversation EVERY time you work with these resources, remind people of the support services available, and think about any follow up conversations that may be required.

**Useful Contacts:**

Your organisation’s Employee Assistance Program (EAP)

**Beyond Blue** – 1300 22 4636

**Lifeline** – 13 11 14

1800 Respect – 1800 737 732

**ADDITIONAL RESOURCES**

- **Document:** Speaking Up about Safety Report - Summary
- **Document:** Speaking Up about Safety - Full Report
- **Website:** NDIS Quality and Safeguards Hub for resources that support you to understand the new NDIS Quality and Safeguards context for service provision.
The Understanding Abuse resources focus on the importance of promoting and upholding human rights and recognising that abuse, neglect and violence are a violation of a person's human rights. These resources can help to increase awareness about the signs of abuse and look at some of the more subtle ways in which abuse can occur.

**What Are Human Rights? - Animated film**
Human Rights are the foundation of the Zero Tolerance Framework. ‘What Are Human Rights’ (with captions) is a short animation that provides an overview of human rights.

This video is available in other languages including Cantonese, Greek, Korean, Mandarin, Turkish, Vietnamese, Italian and Arabic, and can be found [here](#).

**Human Rights and You - e-learning program and workbook**
Human Rights and You is a national, video-based e-learning program with a Human Rights and You workbook (accessible version) about why human rights matter when supporting people with disability.

There are three options for accessing the Understanding Abuse e-learning modules:

1. **Access the course directly here** (but please note, completion of the course is not tracked from this link).
2. To access the course with your progress tracked (including certificate of completion), and to access a range of NDS training, log in to the Learning Management System.
3. To enquire about using the course in your organisation's Learning Management System, contact the Learn and Develop Team. An administration fee applies.
Empowerment Circle Films - An introduction
The NDS Empowerment Circle and accompanying guide provide a visual representation of the various life areas that contribute to a person’s quality of life. By focusing on each of the eight life areas we can consider ways to support people to be more empowered in each of these areas.

The ‘Understanding Abuse’ Learning Bites
The ‘Understanding Abuse’ Learning Bites are 3-5 minute videos addressing eight life areas. They can be used to promote discussion and personal reflection by support workers. Always use the Understanding Abuse Guide for Supervisors for a better understanding of the individual films. This helps to facilitate important conversations in personal and team reflection or as part of staff supervision and training. There is a printable worksheet to be completed for each film in the Abuse e-Learning Workbook.

- Physical - My body, my health
- Social - My life in my community
- Identity - Who I am and what I believe
- Material - My house and my things
- Economic - My money and my job
- Education - Things I have learned or want to learn
- Relationships - The people in my life
- Emotional - How I feel

ADDITIONAL RESOURCES

- **Video:** Rights Under the UN Convention on the Rights of Persons with Disability (UNCRPD) - Disability Advocacy Resource Unit (DARU)
- **Website:** Preventing and Responding to Abuse, Neglect and Exploitation of People with a Disability - Queensland Government
- **Website:** SafeSpace: Child safe training for providers of services to children with disability - The Office of the Children's Guardian, July-September 2017
Positive Cultures is a set of eight short films and an accompanying guide to help have conversations in your organisation about creating cultures where every person feels valued, listened to and safe to speak up.

1. Positive Cultures
2. Power and Control
3. Speaking Up
4. Listening Well
5. Everyday Opportunities
6. Structured Opportunities
7. The Right Supports
8. The Way We Use Language

The Positive Cultures Guide [PDF] [Accessible] [Easy English] provides more information about each individual film.

ADDITIONAL RESOURCES

- **Toolkit**: The Safer Services Toolkit
- **Document**: Practice Advice 1: Safer Recruitment and Screening
- **Document**: Practice Advice 2: Supervision and Safety

**BEFORE YOU BEGIN**

Content warning:
When using the Zero Tolerance resources, it is important to remind those participating in discussions that the topics of abuse, neglect and violence may be upsetting for some people. We do not know what people’s personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later in the day, in a week, in a month, or later.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

**Useful Contacts:**
- Your organisation’s Employee Assistance Program (EAP)
- Beyond Blue – 1300 22 4636
- Lifeline – 13 11 14
- 1800 Respect – 1800 737 732
Recognising Restrictive Practices is a set of short films and accompanying guide to explore the use of restrictive practices and encourage disability support workers and supervisors to reflect on and talk about less restrictive ways of supporting people with disability. Watch the first clip for each restrictive practice then stop and answer the questions provided. Then watch the second clip to hear what others had to say.

Always use the Recognising Restrictive Practices Guide [PDF] [Accessible] [Easy English], which provides more information about each individual film and helps to facilitate important conversations, in personal and team reflection or as part of supervision and training.

1. Introduction - What are Restrictive Practices
2. Restrictive Access Part 1 and Restrictive Access Reflections
3. Power Control Part 1 and Power Control Reflections
4. Mechanical Restraint Part 1 and Mechanical Restraint Reflections
7. Seclusion Part 1 and Seclusion Reflections
8. Consequence Control Part 1 and Consequence Control Reflections

These films were developed with support from the Victorian Office of the Senior Practitioner.

BEFORE YOU BEGIN
Content warning:
When using the Zero Tolerance resources, it is important to remind those participating in discussions that the topics of abuse, neglect and violence may be upsetting for some people. We do not know what people’s personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later in the day, in a week, in a month, or later.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:
Your organisation’s Employee Assistance Program (EAP)
Beyond Blue – 1300 22 4636
Lifeline – 13 11 14
1800 Respect – 1800 737 732

ADDITIONAL RESOURCES
Document: Speak Up and Be Safe - Developed by SCOPE Communication and Inclusion Resource Centre
Website: Voices Against Violence Report - Women with Disabilities Victoria
Videos: Family Violence and Disability Films - Women with Disabilities Victoria
Responding to Abuse is a set of short films and accompanying guide to help disability support workers to think about how to respond quickly and appropriately to abuse, neglect, and violence experienced by people they support.

Content Warning:
These films include scenes about abuse of people with disability, which some people may find upsetting. Words or images can cause distress or trigger traumatic memories for survivors of abuse, violence or trauma. Please ensure you have the ‘Before you begin’ conversation prior to viewing the films.

Always use with the accompanying Responding to Abuse Guide [PDF] [WORD], which contains more information about the topics covered in these films and helps facilitate important conversations in personal and team reflection or as part of supervision and training.

1. Introduction
2. Early Warning Signs
3. Understanding Trauma
4. Responding to a Disclosure
5. A ‘Safety First’ Approach
6. Preserving Evidence
7. Role of Supervisors and Managers
8. Being a Bystander

Before you begin

Content warning:
When using the Zero Tolerance resources, it is important to remind those participating in discussions that the topics of abuse, neglect and violence may be upsetting for some people. We do not know what people’s personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later in the day, in a week, in a month, or later.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:
Your organisation’s Employee Assistance Program (EAP)
Beyond Blue – 1300 22 4636
Lifeline – 13 11 14
1800 Respect – 1800 737 732
### Analysis, Learning and Improvement

| Maintain and analyse records | Continuous improvement | Support initiatives to reduce abuse |

The Safeguarding for Boards Films have been developed for members of boards of management of disability service providers. The films provide information for boards to have a better understanding of abuse, neglect and violence experienced by people with disability. They outline: human rights-based organisational approaches to minimise risk of abuse, responsibilities, and good practice for organisations in responding to abuse.

Also available is a short video for boards about Embedding Human Rights based approaches in an organisation.

Always use the accompanying Safeguarding for Boards guide [PDF] [WORD], which contains more information about the topics covered in these films and helps to facilitate important conversations.

1. Safeguarding for Boards 1 - Understanding Abuse
2. Safeguarding for Boards 1 - Preventing Abuse
3. Safeguarding for Boards 2 - Additional Risk Part 1
4. Safeguarding for Boards 2 - Additional Risk Part 2
5. Safeguarding for Boards 3 - Responding to Abuse
6. Safeguarding for Boards 4 - Learning from Abuse

**Useful Contacts:**
- Your organisation’s Employee Assistance Program (EAP)
- Beyond Blue – 1300 22 4636
- Lifeline – 13 11 14
- 1800 Respect – 1800 737 732

**Additional Resources**

**Document:** Workforce Development Program evaluation summary - Women with Disabilities Victoria
The purpose of the four Family Violence and Disability Films is to help disability workers identify and respond to family violence. Research shows that people with disability experience higher rates of violence than people without disability. Women with disability in particular experience very high rates of family and domestic violence. The disability workforce has a vital role to play in preventing, identifying and responding to domestic and family violence.

AUSLAN Interpreter and Subtitles Version:
1. Preventing and responding to family violence
2. Prevention of domestic and family violence
3. Early intervention in domestic and family violence
4. Responding to domestic and family violence

Audio Described Versions:
1. Preventing and responding to family violence
2. Prevention of domestic and family violence
3. Early intervention in domestic and family violence
4. Responding to domestic and family violence

Films were developed by Women with Disabilities Victoria in collaboration with National Disability Service.

BEFORE YOU BEGIN
Content warning:
Remind those participating in discussions and training that the topic is about abuse and neglect. It is good to remind people that they are in a safe place and if people need some time out that is OK.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in these films who could be a family member, friend, supervisor or manager.

Remind people of the support services available and think about what follow up conversations may be needed.

Useful Contacts:
Employee Assistance Program
Beyond Blue – 1300 22 4636
Lifeline – 13 11 14
1800 Respect – 1800 737 732

Men’s Referral Service
Phone: 1300 766 491
Website: www.ntv.org.au

The Men’s Referral Service provides advice for workers supporting clients who use violence, and for men who are using controlling behaviour towards a partner or family member.

ADDITONAL RESOURCES
Website: Stop the Violence - Women with Disabilities Australia, People with Disability Australia, The University of NSW
Website: Voices Against Violence - Women with Disabilities Victoria, Office of the Public Advocate, Domestic Violence Resources Centre Victoria
Website: Sexuality and Respectful Relationships for people with an intellectual disability
Website: Women with Disabilities Victoria

Understanding Abuse Films and e-Learning
Positive Cultures Films
Recognising Restrictive Practices Films
Responding to Abuse Films
Safeguarding for Board Films
Family Violence and Disability Films
Resources Overview
Introduction
Zero Tolerance Framework
Zero Tolerance Initiative Overview Presentation
Zero Tolerance Initiative Overview Facilitator Guide
Preventing and Responding to Abuse, Neglect and Exploitation of People with a Disability - Queensland Government
SafeSpace: Child safe training for providers of services to children with disability - The Office of the Children's Guardian, July-September 2017
NDIS Quality and Safeguards Hub for resources that support you to understand the new NDIS Quality and Safeguards context for service provision

Understanding Abuse Resources
Human Rights and You Workbook
Human Rights and You – accessible version
The Understanding Abuse e-Learning program
Understanding Abuse e-Learning Workbook
Understanding Abuse Guide for Supervisors
Empowerment Circle accompanying guide
Empowerment Circle diagram
Rights Under the UN Convention on the Rights of Persons with Disability (UNCRPD)
Say 'No' to Abuse - E.W. Tipping Foundation
A Worker's Guide to Safeguarding People Living with Disability from Abuse - ASID and ADP
United Nations Convention on the Rights of Persons with Disabilities (UNCRPD)
- Easy Read Version
- Child Friendly Version

Preventing Abuse Resources
Positive Cultures Guide
- PDF version
- Accessible Word version
- Easy English version
Practice Advice 1: Safer Recruitment and Screening
Practice Advice 2: Supervision and Safety
The Safer Services Tool Kit
About the Safer Services Tool Kit
Sex, Safe and Fun: resources for teaching people with intellectual disability positive safe sex messages by Family Planning NSW
Working Together Well: A Guide to building stronger working relationships between people with disability and their support workers. For people with a disability and their supporters (Southern Cross University, UNSW, RMIT University, and Inclusion Designlab)
National Resource Centre for Circles of Support and Microboards (2017)
Consideration and Additional Risk

**Recognising Restrictive Practices Guide**
- PDF version
- Accessible version

- Speak Up and Be Safe: Free communication aids and resources to assist adult with a cognitive disability and/or communication difficulties identify and report abuse. Developed by SCOPE Communication and Inclusion Resource Centre.
- Enabling and Protecting - Children and Young People with Disability Australia
- Feeling safe, being safe: What is important to children and young people with disability and high support needs about safety in institutional settings? - S Robinson
- Protecting children and young people with a disability - a booklet for parents and carers Department of Education and Child Development – South Australia
- Domestic Violence and Intellectual Disability training program - People with Disability Australia
- Royal Commission into Institutional Responses to Child Sexual Abuse - Policy and research
- Person-centred Practice Across Cultures workbooks
- National Disability Services and futures Upfront
- National Framework to Reduce and Eliminate the Use of Restrictive Practices

**National Quality and Safeguards Framework** (including details of the proposed national Senior Practitioner. States and Territories will continue to authorise and report on the use of restrictive practices in each jurisdiction).

- Centre of Excellence for Clinical Innovation and Behaviour Support
- Roadmap to Dignity without Restraint
- Code of Practice for the Elimination of Restrictive Practices
- Sexuality and Respectful Relationships for people with an intellectual disability
- NDIS Commission’s Behaviour Support webpage
- PBS Capability Framework
- Additional resources by State and Territory
Responding to Abuse Resources

**Responding to Abuse Guide**
- PDF version
- Word version

Conducting Investigations Guide (with accessible Word version)

Initial and early response to abuse or neglect in disability services resources - NSW Ombudsman

Interagency Guideline for Addressing Violence, Neglect and Abuse (IGUANA) - Victorian Office of the Public Advocate

Responding to abuse, neglect and exploitation - Queensland Department of Communities, Child Safety and Disability Services

Investigations: Guidance for Good Practice - Victorian Disability Services Commissioner

Beyond Doubt - the experiences of people with a disability reporting crime - Victorian Equal Opportunity and Human Rights Commission

1800 RESPECT - national sexual assault, domestic and family violence counselling service

Making Rights Reality for sexual assault victims with a disability - South Eastern CASA (Victoria)

Support for Justice: a dual-read guide to the law and Victoria's justice system for people with a disability and their supporters - Inclusion Designlab and VALiD, 2016

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**Learning and Improving**

**Safeguarding for Boards: Adopting a Human Rights approach – Advice for boards**
- PDF version
- Word version

Responding to Violence, Abuse, Exploitation and Neglect: Improving our protection of at-risk adults - Office of the Public Advocate (Victoria)

Workforce Development Program Evaluation Summary - Women with Disabilities Victoria

How to Hear Me - WWILD

Member Webcast: Lessons from the Royal Commission into Sexual Abuse from Robert Fitzgerald AM

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**Family Violence and Disability - Women with Disabilities Victoria Resources**

Stop the Violence - Women with Disabilities Australia, People with Disability Australia, The University of NSW

Voices Against Violence - Women with Disabilities Victoria, Office of the Public Advocate, Domestic Violence Resources Centre Victoria
Other Resources

NDIS Commission - Worker Orientation Module
Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability website
NDS Royal Commission Resource page
Your Dental Health: A suite of resources for people with a disability, supporters, family members, dentists and allied health professionals (Inclusion Designlab, Carrington Health, Deakin University, ASSCID, ADA)
I Can Vote: A Guide to supporting a person with disability from low political literacy to voting on election days. For people with disability, their supporters and friends (Inclusion Designlab, 2016-2018)

Code of Conduct Resources

NDIS Code of Conduct Powerpoint presentation (available Dec 2019)
NDIS Code of Conduct Facilitators Guide (available Dec 2019)
Easy English Facilitators Guide (available Dec 2019)
Voice at the Table Resources

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