

# SUPPORTER & EXHIBITOR PACKAGES

## NDS WA Conference

16-17 September 2019  
Crown Convention Centre, Perth



## About NDS

National Disability Services – Australia's peak body for disability service organisations – invites you to join us by participating in our NDS WA Conference to be held in 2019.

NDS represents over 1000 non-government service providers which offers unparalleled access to a range of people providing specialist services to people with disability around Australia.

Its purpose is to promote quality service provision and life opportunities for people with disability. This is achieved by influencing governments at all levels and providing members with information and advice, networking opportunities and business support.

## Who will attend?

The conference program is aimed at Western Australian disability service providers with delegates consisting of board members, CEOs, managers, staff as well as senior representatives from State and Local Government.

You will have the opportunity to showcase your brand, products and services to over 400 delegates during the conference.

## Why Support / Exhibit?

- Raise your profile and presence in the disability sector
- Ability to respond to the emerging market including the NDIS
- Communicate your commitment and support to the disability services sector
- Develop personal and direct relationships with new and existing clients
- Promote your products and services
- Add value and substance to your brand
- Build a quality database
- NDS is the peak body in the disability industry

# SPONSORSHIPS

| TYPE                               | INCLUSIONS   | COST<br>(incl. GST)   |
|------------------------------------|--|-----------------------|
| <p><b>Platinum Sponsorship</b></p> | <p><b>Limited to 1</b></p> <ul style="list-style-type: none"> <li>• Acknowledgement in event related emails to NDS WA members and WA disability services sector</li> <li>• Promotion through NDS WA's social media platforms</li> <li>• Corporate banner displayed in Plenary room (provided by sponsor)</li> <li>• Opportunity to provide a door prize at the conference and cocktail function</li> <li>• Company logo and company description (approx 50-60 words) in conference handbook</li> <li>• Partner host for cocktail function</li> <li>• Promotional gift at the conference cocktail function</li> <li>• Company logo on event related printed advertising and promotions</li> <li>• Company logo with link to website on conference web page</li> <li>• Company logo in conference handbook and on holding slides</li> <li>• Include one insert (flyer or promo item) in delegate satchels or one chair drop (subject to availability)</li> <li>• Four complimentary tickets to the conference and cocktail function</li> <li>• Acknowledgement in welcome address or by the Master of Ceremonies</li> <li>• List of delegate details subject to privacy legislation</li> </ul> | <p><b>\$11000</b></p> |
| <p><b>Major Sponsorship</b></p>    | <p><b>Limited to 6</b></p> <ul style="list-style-type: none"> <li>• Company logo on event related printed advertising and promotions</li> <li>• Company logo with link to website on conference web page</li> <li>• Company logo in conference handbook and on holding slides</li> <li>• Include one insert (flyer or promo item) in delegate satchels or one chair drop (subject to availability)</li> <li>• Two complimentary tickets to the conference and cocktail function</li> <li>• Acknowledgement in event related emails to NDS WA members and WA disability services sector</li> <li>• Acknowledgement in welcome address or by the Master of Ceremonies</li> <li>• List of delegate details subject to privacy legislation</li> </ul>  | <p><b>\$6500</b></p>  |

# SPONSORSHIPS

| TYPE  | INCLUSIONS  | COST<br>(incl. GST)   |
|---|---|---|
| <b>Lunch Sponsor</b>                        | <ul style="list-style-type: none"> <li>• Acknowledgement as lunch sponsor throughout the conference</li> <li>• Corporate banner displayed during a lunch (provided by sponsor)</li> <li>• Corporate logo displayed on buffet tables during a lunch (A5 signs provided by NDS)</li> <li>• Include one insert (flyer or promo item) in delegate satchels</li> <li>• Company logo in printed material and on holding slides</li> <li>• Company logo with link to website on conference web page</li> <li>• One complimentary registration ticket to the conference</li> <li>• List of delegate details subject to privacy legislation</li> </ul> | <p><b>\$3000</b> for 1<br/>or<br/><b>\$5000</b> for 2</p>   |
| <b>Morning and/or Afternoon tea Sponsor</b> | <ul style="list-style-type: none"> <li>• Acknowledgement as break sponsor throughout the conference</li> <li>• Corporate banner displayed during break (provided by sponsor)</li> <li>• Corporate logo displayed on buffet tables during break (A5 signs provided by NDS)</li> <li>• Include one insert (flyer or promo item) in delegate satchels</li> <li>• Company logo in conference material and on holding slides</li> <li>• Company logo with link to website on conference web page</li> <li>• List of delegate details subject to privacy legislation</li> </ul>   | <p><b>Morning Tea</b><br/><b>\$1500</b> for 1<br/>or<br/><b>\$2500</b> for 2</p> <p><b>Afternoon Tea</b><br/><b>\$1500</b> for 1<br/>or<br/><b>\$2500</b> for 2</p> |
| <b>Note pads and pens</b>                   | <ul style="list-style-type: none"> <li>• Notepads and pens in delegates satchel or placed in the plenary room (to be provided by sponsor)</li> <li>• Company logo in printed conference material</li> <li>• Company name with link to website on conference web page</li> <li>• List of delegate details subject to privacy legislation</li> </ul>  | <p><b>\$1050</b><br/>Flat fee</p>   |

## DISPLAY BOOTH/ ADVERTISING

| TYPE                          | INCLUSIONS  | COST<br>(incl. GST)   |
|-------------------------------|---|---|
| <b>Premium booth</b>          | <p><b>Display booth in a premium position</b></p> <ul style="list-style-type: none"> <li>• Display booth (3m x 1m) including one clothed table with two chairs, power &amp; lighting *</li> <li>• Catering for two staff members each day</li> <li>• Conference satchel with all inclusions</li> <li>• Company logo listed in conference handbook and on holding slides</li> <li>• Company name with link to website on conference web page</li> <li>• List of delegate details subject to privacy legislation</li> </ul> | <p><b>\$2600</b><br/>flat fee</p>   |
| <b>Standard Display Booth</b> | <ul style="list-style-type: none"> <li>• Display booth (3m x 1m) including one clothed table with two chairs, power &amp; lighting *</li> <li>• Catering for two staff members each day</li> <li>• Conference satchel with all inclusions</li> <li>• Company logo listed in conference handbook and on holding slides</li> <li>• Company name with link to website on conference web page</li> <li>• List of delegate details subject to privacy legislation</li> </ul>   | <p><b>\$1450</b><br/>NDS Members/<br/>Organisational<br/>Associates</p> <p><b>\$1600</b><br/>NDS Platinum/ Gold<br/>Industry Supporter</p> <p><b>\$2250</b><br/>Non-Members</p> |

\* Exhibitors can submit their booth preference which is based on a first come, first served basis

## SATCHEL INSERT OR CHAIR DROP

| TYPE                  | INCLUSIONS  | COST<br>(incl. GST)   |
|-----------------------|---|---|
| <b>Satchel Insert</b> | <ul style="list-style-type: none"> <li>• One insert (flyer or promo item) in delegate satchels</li> <li>• Company logo listed in conference handbook</li> <li>• Company name with link to website on conference web page</li> </ul>       | <p><b>\$500</b><br/>NDS Members/<br/>Organisational<br/>Associates</p>                                |
| <b>Chair Drop</b>     | <ul style="list-style-type: none"> <li>• One chair drop (flyer or promo item) on chairs at a session</li> <li>• Company logo listed in conference handbook</li> <li>• Company name with link to website on conference web page</li> </ul> | <p><b>\$600</b><br/>NDS Platinum/ Gold<br/>Industry Supporter</p> <p><b>\$850</b><br/>Non-Members</p> |

# TERMS & CONDITIONS

**NDS** – refers to National Disability Services Ltd

**Exhibitor** – those who agree to exhibit at the event

**Sponsor** – those who agree to support the event

**The Venue** – the Venue in which the event is to be held

**The Event** – any National Disability Services event referred to in this prospectus

**Owner** – refers to National Disability Services

## Acceptance of Support

All exhibitor/sponsor orders will be subject to the availability of items at the time that the order is received by NDS. NDS reserves the right to refuse offers of support that it believes are not in the best interests of the organisation and its members.

## Admission

NDS reserves the right to refuse entry to any non-registered exhibitor/sponsor and agent of an exhibitor/sponsor without any given reason. The exhibitor/sponsor must obtain from NDS the necessary passes to admit its staff and representatives during the bump in, event times, and pack-down periods. Additional staff attending the conference in an exhibitor's capacity must be registered with NDS and will be charged at full registration price.

## Attendance

The exhibitor acknowledges that NDS will not be held responsible for the failure of all or any other contracted exhibitors to attend the event or the failure of any number of attendees to attend the event for any reason beyond the control of NDS. Any booth or any acceptance thereof by NDS shall

not be conditional on the presence or location of any other exhibitor at the event or any other event.

## No unauthorised use of Marks

Exhibitor/Sponsor must not use or permit the use of Owner Marks (or any other trade or service marks, logos, designs, devices or intellectual property rights of Owner) and Owner must not use or permit the use of Sponsor Marks (or any other trade or service marks, logos, designs, devices or intellectual property rights of Sponsor) unless authorised by this Agreement or with the written consent of the other party.

## Media Approval

Media releases relating to this specific sponsorship arrangement must not be issued by one party without the consent of the other.

## Cancellation of Order

All cancellations must be made in writing to NDS and will be charged an administration fee of \$80.00. In the event that orders are cancelled 30 days or less prior to the commencement of the event, orders will be subject to a cancellation charge equal to 100% of the total cost of the order, minus any discount. NDS reserves the right to cancel any booking of the exhibitor/sponsor for any reason whatsoever. In such an event, any deposit or their monies paid by the exhibitor/sponsor will be returned in full.

## Conditions of Exhibition and Sponsorship

In placing an order with NDS, the exhibitor accepts with no reservations that these Terms and Conditions take the place of any other document, prior written or oral agreement, as well as the exhibitor's terms and conditions of purchase or hire. NDS's Terms and Conditions can only be amended in writing by post, fax or email. NDS's Terms and Conditions of business will be binding on the parties unless otherwise amended and agreed in writing.

## Conduct of Agents

Exhibitors and sponsors will be responsible for the conduct and behaviour of their agents and contractors who must carry out all responsible requirements of NDS or its representatives.

## Contract Variations

Where an exhibitor/sponsor wishes to amend an order of an exhibition stand after work has started on site, the exhibitor will be charged in accordance with the terms and conditions set out by the exhibition supply company. NDS reserves the right in unforeseen circumstances to amend, alter or reallocate the space or the location of an exhibitor's stand and the exhibitor can take no objection or make any claims for compensation or damages in relation to any allocation, or the size or the space re-allocated by NDS. The exhibitor shall not assign or subject any part of the stand space without the consent of NDS. NDS reserves

the right to alter the layout, plans and positions of displays if, in our opinion, this is desirable from the point of view of the conference as a whole.

### **Corporate Banners**

The type and size of corporate banners to be displayed is subject to the space and physical constraints at each venue. The placement of corporate banners must comply with the OH&S and fire safety policies of the venue. Banners, promotional material and other representations, unless invited, must remain contained in allocated display space or designated area.

### **Damage**

The exhibitor will be liable for any damages to the venue's equipment or the building in which the exhibition is being held or any of NDS's material or equipment. Provided that it has taken reasonable care, NDS shall not be under any responsibility or liable whatsoever to damages to exhibitors or their agents or contractors by loss, damage, fire, water, storms, strikes or any other cause. All property shall be at the risk of the exhibitors and the exhibitors shall insure the same accordingly.

### **Display Booth Selection**

Where possible, exhibitors may select their booth position preference which is based on availability and NDS approval. Exhibitors may be moved without prior warning. NDS is not able to guarantee that competitor companies will not be placed next to each other. Disclaimer: Acceptance of support does not imply endorsement of a product or service and NDS reserves the right to refuse offers of support if they feel that it is not in the best interests of the organisation and its members. NDS accepts no responsibility for the accuracy and content of any information provided by supporters. Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the Supporter and Exhibitor Prospectus.

### **Discount for 3 or more conferences**

A 10% discount applies if you sign up for a display booth at 3 or more State or National conferences in the 2019/2020 financial year. The discount is only applicable when all 3 conferences are confirmed and invoiced together in advance. This offer does not apply to other levels of support or advertising.

### **Event Cancellation**

Should NDS cancel the event for any reason, the exhibitor/sponsor is to be financially responsible for any loss incurred from their own travel costs.

### **Exclusivity**

By committing to be an exhibitor/sponsor at an NDS event, NDS does not provide exclusivity from allowing competitor companies to participate in the conference unless it is agreed to by both parties in writing prior to each conference.

### **Indemnity**

As a condition of allotment of space, the exhibitor/sponsor shall indemnify NDS against all costs, charges, losses, expenses, actions, proceedings, or claims arising out of any infringement of the right of any third party, or damage or injury to any property or person whatsoever occasioned directly or indirectly by the act, default or negligence of the exhibitors and/or sponsor, their representatives, agents, or any other persons under their directions.

### **Payment**

An invoice will be sent on receipt of the completed application form. Exhibitors/sponsors must make full payment to NDS at least 30 days prior to commencement of the event or as per the date on the invoice (whichever comes first). If full payment has not been made, NDS reserves the right to refuse to allot or make space available at the event. For exhibitors who commit to three national conferences, the 10% discount will only be applied if payment is made in advance for all three conferences.

## 1. SPONSORSHIP APPLICATION FORM

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

| SPONSORSHIPS             |        |         |
|--------------------------|--------|---------|
| Platinum Sponsor         |        | \$11000 |
| Major Sponsor            |        | \$6500  |
| Conference Catering      |        |         |
| 1 Day                    | Day 1  | Day 2   |
| Morning tea              | \$1500 |         |
| Lunch                    | \$3000 |         |
| Afternoon tea            | \$1500 |         |
| 2 Days                   |        |         |
| Morning tea              | \$2500 |         |
| Lunch                    | \$5000 |         |
| Afternoon tea            | \$2500 |         |
| Additional Opportunities |        |         |
| Note pads and pens       |        | \$1050  |



Please return this completed form to:  
NDS Conference Management  
[confs@nds.org.au](mailto:confs@nds.org.au)

## SPONSOR DETAILS

Company/Organisation

Type of Business

Primary products/services to be promoted at conference

Contact Name

Position

Address

State

Post Code

Email

Website

Mobile

Phone

Fax

## PAYMENT DETAILS

TOTAL \$

Date

I have read and agree to the terms & conditions outlined on pages 6 & 7 of this supporter kit. (This box needs to be ticked for your application to be processed)

Name

Signed

Visa

Mastercard

Cheque/Direct Debit  
(please send invoice)

Credit card number

Expiry date

CCV

Name on card

Signature



## 2. EXHIBITOR APPLICATION FORM

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

### DISPLAY BOOTH

|  |         |
|--|---------|
| Members/Organisational Associates                  | \$1450  |
| Platinum/Gold Industry Supporter                   | \$1600  |
| Non-Members  | \$2250  |
| Premium Booth                                      | \$2600  |
| Extra Staff (if bringing more than the 2 included) | \$250pp |
| Number of extra staff                              |         |

### Booth Details

Name/s of attendee/s

- 1.
- 2.

Booth signage (max 25 characters)

### COCKTAIL FUNCTION

|                   |        |
|-------------------|--------|
| Cocktail Function | \$65pp |
| Number of tickets |        |



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### SPONSOR DETAILS

Company/Organisation

Type of Business

Primary products/services to be promoted at conference

Contact Name

Position

Address

State

Post Code

Email

Website

Mobile

Phone

Fax

### PAYMENT DETAILS

TOTAL \$

Date

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Name

Signed

Visa

Mastercard

Cheque/Direct Debit  
(please send invoice)

Credit card number

Expiry date

CCV

Name on card

Signature

## 3. SATCHEL INSERTS / CHAIR DROP APPLICATION FORM

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

### SATCHEL INSERT

|                                  |       |
|----------------------------------|-------|
| Member/Organisational Associates | \$500 |
| Platinum/Gold Industry Supporter | \$600 |
| Non-Members                      | \$850 |

### CHAIR DROP

|                                  |       |
|----------------------------------|-------|
| Member/Organisational Associates | \$500 |
| Platinum/Gold Industry Supporter | \$600 |
| Non-Members                      | \$850 |

Please indicate session time preference

|                   | Day 1 | Day 2 |
|-------------------|-------|-------|
| On arrival        |       |       |
| After morning tea |       |       |
| After lunch       |       |       |



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NDS Conference Management  
[confs@nds.org.au](mailto:confs@nds.org.au)

### SPONSOR DETAILS

Company/Organisation

Type of Business

Primary products/services to be promoted at conference

Contact Name

Position

Address

State

Post Code

Email

Website

Mobile

Phone

Fax

### PAYMENT DETAILS

TOTAL \$

Date

I have read and agree to the terms & conditions outlined on pages 6 & 7 of this supporter kit. (This box needs to be ticked for your application to be processed)

Name

Signed

Visa

Mastercard

Cheque/Direct Debit  
(please send invoice)

Credit card number

Expiry date

CCV

Name on card

Signature

**National Disability Services**

02 9256 3192

[confs@nds.org.au](mailto:confs@nds.org.au)

**[nds.org.au](http://nds.org.au)**