**NDS NT Festival 2018 Supporter and Exhibitor Prospectus**

# National Disability Services

National Disability Services – the peak national industry association for disability services – invites you to join us by participating in the NDS NT Festival 2018.

# About NDS

NDS represents around 1000 non-government service providers which offers unparalleled access to a range of people providing specialist services to people with disability around Australia.

# There are three events as part of the Festival:

## NDS NT Conference 2018

The NDS NT Conference 2018 is the premier disability conference in the Northern Territory. It will bring together a diverse array of speakers both national and local - all considered experts in their field - to share their knowledge and experience, and to showcase good practice and innovation. The Conference will provide an excellent opportunity for your organisation to understand existing and future opportunities in the disability sector while delivering change in the transition to full roll out of the National Disability Insurance Scheme.

## Showcasing Quality, Innovation and Talent

This is an excellent opportunity for organisations and individuals to network and directly market and sell their products and services to the general public and up to 200 conference delegates and NT businesses including: chairs, board members, chief executives, senior executives, managers, coordinators, team leaders, and frontline workers from disability service organisations as well as people with disability and government officials.

## NT Disability Services & Inclusion Awards

The Northern Territory Disability Services & Inclusion Awards recognise the achievements of individuals, teams, services and mainstream businesses assisting people with disability to achieve their goals in employment, sport, art, culture and life.

**View the supporter options within and complete an application form to secure your position as a valued supporter.**

**NDS NT Conference and Showcase**

Saturday, 13 October 2018

9.00am – 3.30pm

Darwin Convention Centre

**Northern Territory Disability Services & Inclusion Awards**

Saturday, 13 October 2018

6.30pm – 11.30pm

Darwin Convention Centre

# Sponsoring the NDS NT Festival 2018

## Festival Gold Sponsorship

## Conference, Showcase and Awards

**Cost $9500** (incl. GST)

**Inclusions**

• Acknowledgment as ‘Gold Sponsor’ in all promotional material prior to and throughout the

Conference, Showcase and Awards

• Company logo with link to website on conference web page

• Company logo in all printed material and on holding slides in conference rooms

• Corporate banner displayed in plenary room (provided by sponsor)

• Include one insert (flyer or promo item) in delegate satchels

• Provide one chair drop at a plenary session

• Two complimentary tickets to the Awards Dinner

• One complimentary premium display table (including two registration tickets to the conference, furniture and satchel)

• List of delegate details subject to privacy legislation

# Conference and Sponsorship Opportunities 2018

## Lunch Sponsor

**Cost $3000** (incl. GST)

**Inclusions**

• Acknowledgment as lunch sponsor throughout the conference

• Corporate banner displayed during lunch (provided by sponsor)

• Corporate logo displayed on buffet tables during lunch

(A5 signs provided by NDS)

• Include one insert (flyer or promo item) in delegate satchels

• Company logo on printed material and on holding slides

• Company logo with link to website on conference web page

• One complimentary registration ticket to the conference

• List of delegate details subject to privacy legislation

## Morning and/or Afternoon tea Sponsor

**Cost (incl. GST):**

Morning Tea - $1500

Afternoon Tea - $1500

**Inclusions**

• Acknowledgement as break sponsor throughout the conference

• Corporate banner displayed during the break

(Provided by sponsor)

• Corporate logo displayed on buffet tables during break

(A5 signs provided by NDS)

• Include one insert (flyer or promo item) in delegate satchels

• Company logo in conference material and on holding slides

• Company logo with link to website on conference web page

• List of delegate details subject to privacy legislation

## Satchel Insert or Chair Drop

**Cost (incl. GST)**

**$300**

NDS member/

Organisational

Associates

**$400**

Platinum/Gold

Industry Supporter

**$600**

Non members

**Inclusions**

**Satchel Insert**

• One insert (flyer or promo item) in delegate satchels

• Company logo in printed conference material

• Company name with link to website on conference web page

**Chair drop**

• One chair drop (flyer or promo item) on chairs at a session

• Company logo in printed conference material

• Company name with link to website on conference web page

## Note pads and pens

**Cost $1050 (incl. GST)**

**Inclusions**

• Notepads and pens in delegate’s satchel or placed in the plenary room (to be provided by sponsor)

• Company logo in printed conference material

• Company name with link to website on conference web page

• List of delegate details subject to privacy legislation

## Showcase Display Table

**Premium Display Table:**

**Cost $1500** (incl. GST) Flat fee

**Inclusions**

**Display table in premium position**

• One clothed table with two chairs, power & lighting\*

• Morning tea, lunch and afternoon tea for two staff members

• Conference satchel with all inclusions

• Company logo in printed conference material and on holding slides

• Company name with link to website on conference web page

• List of delegate details subject to privacy legislation

**Standard Display Table:**

**Cost: (incl. GST)**

**$700**

NDS member/

Organisational

Associates

**$900**

Platinum/Gold

Industry Supporter

**$1200**

Non members

**Inclusions**

• One clothed table with two chairs

• Morning tea, lunch and afternoon tea for two staff members

• Conference satchel with all inclusions

• Company logo in printed conference material and on holding slides

• Company name with link to website on conference web page

• List of delegate details subject to privacy legislation

\*Exhibitors can submit their position preference which is based on a first come, first served basis

# About the Awards

The Northern Territory Disability Services & Inclusion Awards have grown into a high profile and much anticipated industry Award celebration. The Northern Territory Disability Services & Inclusion Awards recognise the achievements of individuals, teams, organisations and mainstream businesses assisting people with disability to achieve their goals in employment, sport, culture, art and life.

Last year’s Awards campaign continued to increase the profile of the Awards with a television commercial, radio advertising, newspaper advertising, the ntdsa website (www.ntdsa.org.au), and social media presence in addition to NDS’s usual promotional channels. In 2018 we aim to continue this highly visible approach to the Awards campaign to promote the value of a career in the disability sector and to increase public awareness of the fantastic work occurring in the Northern Territory to improve the lives of people with a disability. This also means you’ll receive more for your sponsorship dollar.

**The award categories for the 2018 Northern Territory Disability Services & Inclusion Awards are:**

1. Emerging Leader

2. Excellence in Improving Learning and Development

3. Excellence in Improving Participation

4. Excellence in Promoting Community Awareness

5. Excellence in Innovation

6. Excellence in Advocacy and Promotion of Human Rights

7. Excellence in Strategy that improves Access and Inclusion

8. Outstanding Disability Service Employee

NDS NT acknowledges the Northern Territory Government’s Department of Health (Office of Disability) as the Major Sponsor for this event. The Department of Health will present the Overall Award for Excellence chosen from all category winners.

# Awards Sponsorship Opportunities 2018

## Category Sponsorship

**Cost $4400** (incl. GST)

**Pre-Event / Nomination Stage**

**Inclusions**

• Exclusive sponsorship and naming rights of your chosen category

• Two invitations to attend the Northern Territory Disability Services & Inclusion Awards launch on Friday 3 August 2018 in Darwin

• Recognition as an Awards category sponsor at the Northern Territory Disability Services & Inclusion Awards launch

• Recognition as category sponsor throughout the nomination stage and on the following nomination collateral:

• Naming rights on your chosen category in the nomination information booklet

– Your logo in the nomination information booklet

– Your logo on the Awards webpage and Facebook page

– Your logo on print advertisements

– Your logo on television advertisements

• Acknowledgement in any event-related media releases.

• Acknowledgement in NDS NT news updates

**At the Awards Ceremony**

• Two invitations to attend the Awards ceremony on Saturday 13 October 2018 in Darwin

(3 course sit down meal)

• Your organisation’s logo on event audio-visual presentation

• Acknowledgement by the Master of Ceremonies

• Opportunity for your representative to give a short promotional presentation

• Presentation of your sponsored Award category

• Your organisation’s logo on the Awards program and Award certificate

• Prominent display of your organisation’s banner at the Awards event

• Photo opportunity with your category winner

• Post event media opportunities (where applicable)

• Acknowledgement in any post-event promotional materials

## Silver Sponsor

**Cost $3300** (incl. GST)

**Pre-Event / Nomination Stage**

**Inclusions**

• Two complimentary invitations to attend the Awards launch on Friday 3 August 2018 in Darwin

• Your organisation’s logo on the Northern Territory Disability Services & Inclusion Awards launch invitation

• Recognition as a Silver Sponsor at the Northern Territory Disability Services & Inclusion Awards launch

• Recognition as a Silver Sponsor throughout the nomination stage and on the following nomination collateral:

– Your logo in the nomination information booklet

– Your logo on the Awards webpage and Facebook page and your logo on print advertisements

– Your logo on television advertisements

• Acknowledgement in any event-related media releases and in NDS NT news updates

**At the Awards Ceremony**

• Two complimentary invitations to attend the Awards ceremony on Saturday 13 October 2018 in Darwin (3 course sit down meal)

• Your organisation’s logo on the Ceremony invitation

• Your organisation’s logo on event audio-visual presentation

• Acknowledgement by the Master of Ceremonies

• Your organisation’s logo on the Awards program

• Prominent display of your organisation’s banner at the Awards event

• Acknowledgement in any post-event media releases and in NDS NT news updates

## Corporate Sponsorship

**Cost** (incl. GST)

**Minimum Sponsorship >$1100**

**Maximum Sponsorship <$2900**

(Sponsor to nominate amount within the above range)

**Inclusions**

**Pre-Event / Nomination Stage**

• One complimentary invitation to attend the Awards launch on Friday 3 August 2018 in Darwin

• Recognition as a Corporate Sponsor at the Northern Territory Disability Services & Inclusion

Awards launch

• Recognition as a Corporate Sponsor throughout the nomination stage and on the following nomination collateral:

– Your logo in the nomination information booklet

– Your logo on the Awards webpage and Facebook page

• Acknowledgement in any event-related media releases and in NDS NT news updates

**At the Awards Ceremony**

• One complimentary invitation to attend the Awards ceremony on Saturday 13 October 2018 in Darwin (3 course sit down meal)

• Your organisation’s logo on event audio-visual presentation

• Acknowledgement by the Master of Ceremonies

• Your organisation’s logo on the Awards program

• Prominent display of your organisation’s banner at the Awards event

• Acknowledgement in any post-event media releases and in NDS NT news updates

# Terms and Conditions

**NDS**: refers to National Disability Services Ltd

**Exhibitor:** those who agree to exhibit at the event

**Sponsor:** those who agree to support the event

**The Venue:** the Venue in which the event is to be held

**The Event:** any National Disability Services event referred to in this prospectus

# Acceptance of Support

All exhibitor/sponsor orders will be subject to the availability of items at the time that the order is received by NDS. NDS reserves the right to refuse offers of support that it believes are not in the best interests of the organisation and its members.

# Admission

NDS reserves the right to refuse entry to any nonregistered exhibitor/sponsor and agent of an exhibitor/ sponsor without any given reason. The exhibitor/ sponsor must obtain from NDS the necessary passes to admit its staff and representatives during the bump in, event times, and pack down periods. Additional staff attending the conference in an exhibitor’s capacity must be registered with NDS and will be charged at full registration price.

# Attendance

The exhibitor acknowledges that NDS will not be held responsible for the failure of all or any other contracted exhibitors to attend the event or the failure of any number of attendees to attend the event for any reason beyond the control of NDS. Any booth or any acceptance thereof by NDS shall not be conditional on the presence of location of any other exhibitor at the event or any other event.

# Cancellation of Order

All cancellations must be made in writing to NDS and will be charged and administration fee of $120. In the event that orders are cancelled 30 days or less prior to the commencement of the event, orders will be subject to a cancellation charge equal to 100% of the total cost of the order, minus any discount. NDS reserves the right to cancel any booking of the exhibitor/sponsor for any reason whatsoever. In such an event, any deposit or their monies paid by the exhibitor/sponsor will be returned in full.

# Conditions of Exhibition and Sponsorship

In placing an order with NDS Ltd, the exhibitor accepts with no reservations that these Terms and Conditions take the place of any other document, prior written or oral agreement, as well as the exhibitor’s terms and conditions of purchase or hire. NDS Ltd’s Terms and Conditions can only be amended in writing by post, fax or email. NDS Ltd’s terms and conditions of business will be binding on the parties unless otherwise amended and agreed in writing.

# Conduct of Agents

Exhibitors and sponsors will be responsible for the conduct and behaviour of their agents and contractors who must carry out all responsible requirements of NDS and its representatives.

# Contract Variations

Where an exhibitor/sponsor wishes to amend an order of an exhibition stand after work has started on site, the exhibitor will be charged in accordance with the terms and conditions set out by the exhibition supply company. NDS reserves the right in unforeseen circumstances to amend, alter or reallocated the space or the locations of an exhibitor’s stand and the exhibitor can take no objections or make any claims for compensations or damaged in relations to any allocation, or the size ore the space re-allocated by NDS. The exhibitor shall not assign or subject any part of the stand space without the consent of NDS. NDS reserves the right to alter the layout, plans and positions of displays if, in our opinion this is desirable from the point of view of the conference as a whole.

# Corporate Banners

The type and size of corporate banners to be displayed is subject to the space and physical constraints at each venue. The placement of corporate banners must comply with the OH&S and fire safety policies of the venue. Banners, promotional material and other representations, unless invited, must remain contained in allocated display space or designated area.

# Damage

The exhibitor will be liable for any damages to the venue’s equipment or the building in which the exhibition is being held or any of NDS’s material or equipment. Provided that it has taken reasonable care, NDS shall not be under any responsibility or liable whatsoever to damages to exhibitors or their agents or contractors by loss, damage, fire, water, storms, strikes or any other cause. All property shall be at the risk of the exhibitors and the exhibitors shall ensure the same accordingly.

# Display Table Selection

Where possible, exhibitors may select their table position preference which is based on availability and NDS approval. Exhibitors may be moved without prior warning. NDS is not able to guarantee that competitor companies will not be placed next to each other.

# Disclaimer

Acceptance of support does not imply endorsement of a product or service and NDS reserves the right to refuse offers of support if they feel that it is not in the best interests of the organisation and its members. NDS accepts no responsibility for the accuracy and content if any information provided by supporters. Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the Supporter and Exhibitor Prospectus.

# Event Cancellation

Should NDS cancel the event for any reason; the exhibitor/sponsor is to be financially responsible for any loss incurred by their own travel costs.

# Exclusivity

By committing to be an exhibitor/sponsor at an NDS event, NDS does not provide exclusivity from allowing competitor companies to participate in the conference unless it is agreed to by both parties in writing prior to each conference.

# Indemnity

As a condition of allotment of space, the exhibitor/ sponsor shall indemnify NDS against all costs, charges, losses, expenses, actions, proceedings, or claims arising out of any infringement of the right of any third party, or damage or injury to any property or person whatsoever occasioned directly or indirectly by the act, default or negligence of the exhibitors and/or sponsor, their representatives, agents, or any other persons under their directions.

# Payment

An invoice will be sent on receipt of the completed application form. Invoice payment terms are 30 days. Exhibitors/sponsors must make full payment to NDS at least 30 days prior to commencement of the event. If full payment has not been made, NDS reserves the right to refuse to allot or make space available at the event.

# Publication Deadlines

Provision of company details, logos and artwork for advertising, conference literature and the NDS website are to be provided prior to the advised deadlines. If not, NDS will not guarantee that it can be published. Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the information kit.

# 1. **Festival Sponsorship Application Form**

## Festival Major Sponsorship $9500

**Sponsor details**

Company/Organisation:

Type of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

**Payment details**

**Total** $9500

Date:

I have read and agree to the terms & conditions outlined on pages 8 - 11 of this supporter kit. (You must tick here or write ‘Yes’ for your application to be processed.)

Name:

Signed:

**Please select one of the following options:**

* Visa
* Mastercard
* Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV:

Name on card:

Signature:

# 2. **Exhibitor Application Form**

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

**Sponsor details**

Company/Organisation:

Type of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

**Display booth reference**

Please select one of the following options:

* **Standard Table**

Members/Organisational Associates $700

* **Standard Table**

Platinum/Gold Industry Supporter $900

* **Standard Table**

Non-Members $1200

* **Premium Table** $1500
* **Extra Staff** (if bringing more than the 2 included) $125pp

**Booth details**

Name of attendee/s

1.

2.

**Payment details**

Total amount:

Date:

I have read and agree to the terms & conditions outlined on pages 8 - 11 of this supporter kit. (You must tick here or write ‘Yes’ for your application to be processed.)

Name:

Signature:

**Please select one of the following options:**

* Visa
* Mastercard
* Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV:

Name on card:

Signature:

Please return this completed form to:

NDS NT Events Management

**kali.ioannou@nds.org.au**

# 3. Conference Sponsorship Opportunities

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

**Sponsor details**

Company/Organisation:

Type of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

**Satchel insert**

Please select one of the following:

* Member/Organisational Associates $300
* Platinum/Gold Industry Supporter $400
* Non-Members $600

**Chair drop**

Please select one of the following:

* Member/Organisational Associates $300
* Platinum/Gold Industry Supporter $400
* Non-Members $600

Please indicate session time preference:

* On arrival
* After morning tea
* After lunch

**Conference Sponsorship**

Please select one of the following:

* Conference lunch sponsor $3000
* Conference morning tea sponsor $1500
* Conference afternoon tea sponsor $1500
* Conference note pads and pens $1050

**Payment details**

Total amount:

Date:

I have read and agree to the terms & conditions outlined on pages 8 - 11 of this supporter kit. (You must tick here or write ‘Yes’ for your application to be processed.)

Name:

Signature:

**Please select one of the following options:**

* Visa
* Mastercard
* Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV:

Name on card:

Signature:

Please return this completed form to:

NDS NT Events Management

**kali.ioannou@nds.org.au**

# 4. Awards Sponsorship Application Form

Please indicate below which sponsorship opportunity you would like to purchase. (All prices are GST inclusive. Subject to availability)

**Sponsor details**

Company/Organisation:

Type of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

**Award Sponsorship**

**Category Sponsorship** $4400

**Silver Sponsor** $3300

**Corporate Sponsor**

Minimum >$1100

Maximum <$2900

**Please specify amount here:**

$

**Payment details**

Total amount:

Date:

I have read and agree to the terms & conditions outlined on pages 8 - 11 of this supporter kit. (You must tick here or write ‘Yes’ for your application to be processed.)

Name:

Signature:

**Please select one of the following options:**

* Visa
* Mastercard
* Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV:

Name on card:

Signature:

Please return this completed form to:

NDS NT Events Management

**kali.ioannou@nds.org.au**

## National Disability Services

08 8930 2802

ndsnt@nds.org.au

facebook.com/ndsnt

**ntdsa.org.au**

**nds.org.au**