National Disability Services

**Essential Briefing**

**Let’s talk about the future**

one day / eight cities

July-August 2019

**The NDS Essential Briefing is a one day seminar held in each of the eight capital cities for disability service providers.**

This year’s event will be centred on future-focused issues in the disability sector: the NDIS, Employment, Quality & Safeguards Commission and Learnings from the Royal Commission. These briefings are expected to attract around 1500 CEOs and senior managers nationally.

**Sponsorship (per city)**

Enhance your organisation’s profile and awareness in the disability sector whilst demonstrating your support and commitment.

As a sponsor, you will have the opportunity to support a nominated city of your choice (subject to availability).

**Inclusions (per city)**

\*\*Maximum of 5 sponsorships per city\*\*

* Company name on event webpage (with link to your website)
* Corporate logo on PowerPoint displayed between sessions
* Corporate logo on the event program
* Corporate banner positioned in the plenary room (sponsor to provide)
* Acknowledgement as a sponsor at the official opening
* 1 x Display table for you to promote your organisation
* 2 x Registrations to attend the seminar (includes display table attendees)
* Networking opportunities with delegates
* List of delegate names (subject to privacy legislation)

**Dates, locations & cost**

**Adelaide,** 22 July, Hilton Adelaide, $1200

**Perth,** 23 July, Technology Park Function Centre, Perth, $2200

**Sydney,** 29 July, ICC, Sydney, $2200

**Canberra,** 2 August, Hyatt Hotel, Canberra $1000

**Brisbane,** 9 August, Brisbane Convention & Exhibition Centre, $2200

**Melbourne,** 12 August, Melbourne Convention & Exhibiton Centre, $2200

**Darwin,** 19 August,Hilton Doubletree Esplanade, Darwin, $1000

**Hobart,** 23 August, RACV/RACT Hobart Apartment Hotel, $1000

**Terms and Conditions**

**NDS** – refers to National Disability Services Ltd

**Exhibitor** – those who agree to exhibit at the event

**Sponsor** – those who agree to support the event

**The Venue** – the Venue in which the event is to be held

**The Event** – any National Disability Services eventreferred to in this prospectus

**Owner** – refers to National Disability Services

**Acceptance of Support**

All exhibitor/sponsor orders will be subject to the availability of items at the time that the order is received by NDS. NDS reserves the right to refuse offers of support that it believes are not in the best interests of the organisation and its members.

**Admission**

NDS reserves the right to refuse entry to any non-registered exhibitor/sponsor and agent of an exhibitor/sponsor without any given reason. The exhibitor/sponsor must obtain from NDS the necessary passes to admit its staff and representatives during the bump in, event times, and pack-down periods. Additional staff attending the conference in an exhibitor’s capacity must be registered with NDS and will be charged at full registration price.

**Attendance**

The exhibitor acknowledges that NDS will not be held responsible for the failure of all or any other contracted exhibitors to attend the event or the failure of any number of attendees to attend the event for any reason beyond the control of NDS. Any booth or any acceptance thereof by NDS shall not be conditional on the presence or location of any other exhibitor at the event or any other event.

**No unauthorised use of marks**

Exhibitor/Sponsor must not use or permit the use of Owner Marks (or any other trade or service marks, logos, designs, devices or intellectual property rights of Owner) and Owner must not use or permit the use of Sponsor Marks (or any other trade or service marks, logos, designs, devices or intellectual property rights of Sponsor) unless authorised by this Agreement or with the written consent of the other party.

**Media Approval**

Media releases relating to this specific sponsorship arrangement must not be issued by one party without the consent of the other.

**Cancellation of Order**

All cancellations must be made in writing to NDS and will be charged an administration fee of $80.00. In the event that orders are cancelled 14 days or less prior to the commencement of the event, orders will be subject to a cancellation charge equal to 100% of the total cost of the order, minus any discount. NDS reserves the right to cancel any booking of the exhibitor/sponsor for any reason whatsoever. In such an event, any deposit or their monies paid by the exhibitor/sponsor will be returned in full.

**Conditions of Exhibition and Sponsorship**

In placing an order with NDS, the exhibitor accepts with no reservations that these Terms and Conditions take the place of any other document, prior written or oral agreement, as well as the exhibitor’s terms and conditions of purchase or hire. NDS’s Terms and Conditions can only be amended in writing by post, or email. NDS’s Terms and Conditions of business will be binding on the parties unless otherwise amended and agreed in writing.

**Conduct of Agents**

Exhibitors and sponsors will be responsible for the conduct and behaviour of their agents and contractors who must carry out all responsible requirements of NDS or its representatives.

**Contract Variations**

NDS reserves the right to alter the layout, plans and positions of displays if, in our opinion, this is desirable from the point of view of the conference as a whole.

**Corporate Banners**

The type and size of corporate banners to be displayed is subject to the space and physical constraints at each venue. The placement of corporate banners must comply with the OH&S and fire safety policies of the venue. Banners, promotional material and other representations, unless invited, must remain contained in allocated display space or designated area.

**Damage**

The exhibitor will be liable for any damages to the venue’s equipment or the building in which the exhibition is being held or any of NDS’s material or equipment. Provided that it has taken reasonable care, NDS shall not be under any responsibility or liable whatsoever to damages to exhibitors or their agents or contractors by loss, damage, fire, water, storms, strikes or any other cause. All property shall be at the risk of the exhibitors and the exhibitors shall insure the same accordingly.

**Display Booth Selection**

Exhibitors may be moved without prior warning. NDS is not able to guarantee that competitor companies will not be placed next to each other.

**Disclaimer**

Acceptance of support does not imply endorsement of a product or service and NDS reserves the right to refuse offers of support if they feel that it is not in the best interests of the organisation and its members. NDS accepts no responsibility for the accuracy and content of any information provided by supporters. Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the Supporter and Exhibitor Prospectus.

**Event Cancellation**

Should NDS cancel the event for any reason, the exhibitor/sponsor is to be financially responsible for any loss incurred from their own travel costs.

**Exclusivity**

By committing to be an exhibitor/sponsor at an NDS event, NDS does not provide exclusivity from allowing competitor companies to participate in the conference unless it is agreed to by both parties in writing prior to each conference.

**Indemnity**

As a condition of allotment of space, the exhibitor/ sponsor shall indemnify NDS against all costs, charges, losses, expenses, actions, proceedings, or claims arising out of any infringement of the right of any third party, or damage or injury to any property or person whatsoever occasioned directly or indirectly by the act, default or negligence of the exhibitors and/or sponsor, their representatives, agents, or any other persons under their directions.

**Payment**

An invoice will be sent on receipt of the completed application form. Exhibitors/sponsors must make full payment to NDS at least 14 days prior to commencement of the event or as per the date on the invoice (whichever comes first). If full payment has not been made, NDS reserves the right to refuse to allot or make space available at the event. For exhibitors who commit to three national conferences, a 10% discount will only be applied if payment is made in advance for all three conferences.

**Publication Deadlines**

Provision of company details, logos and artwork for advertising, conference literature and the NDS website are to be provided prior to the advised deadlines. If not, NDS will not guarantee that it can be published.

**Sponsorship Application Form**

**Personal Details**

Company/Organisation:

Nature of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

**Sponsorship**

(All prices are gst inclusive. Subject to availability)

**Select City**

Adelaide $1200

Perth $2200

Sydney $2200

Canberra $1000

Brisbane $2200

Darwin $1000

Melbourne $2200

Hobart $1000

**Total**

$

Date:

**I have read and agree to the terms & conditions outlined in this supporter kit. (This box needs to be ticked for your application to be processed)**

Signed:

Printed Name:

**Payment Method (please circle)**

Visa

Mastercard

Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV# (3 digit number back of card):

Name on card:

Signature:

**Please return form to:** **confs@nds.org.au**