Northern Territory Disability Services and Inclusion Awards 2021 Nomination Form

The Northern Territory Government, in collaboration with National Disability Services (NDS), proudly present the 2021 Northern Territory Disability Services and Inclusion Awards (the Awards).

The Awards recognise exceptional individuals, businesses, organisations, government departments and programs working in the disability sector that demonstrate outstanding commitment to improving the lives of people with disability.

# Nomination Guide

We have created a NT Disability Services and Inclusion Awards 2021 Nomination Guide, which explains everything you need to know to make a successful nomination, including information about award categories, judging criteria and conditions of entry. The guide can be downloaded from our website [ntdsa.org.au](https://www.nds.org.au/northern-territory-disability-services-and-inclusion-awards/ntdsia-nominate)

# Nomination Form

We recommend that you download the application form, collect all supporting information and any photographs, documents or recordings before commencing your nomination.

# Email Nominations

If you would prefer to submit your form in writing, simply download the application form, complete your nomination, include your supporting documentation and email the nomination to confs@nds.org.au.

Nominations close **Wednesday, 29 September 2021 at 5:00pm** Australian Central Standard Time.

For any enquiries, please contact confs@nds.org.au.

# Terms and Conditions

**Personal Information**
The NT Disability Services and Inclusion Awards 2021 is run by NDS on behalf of the Northern Territory Government. We request your personal data for the purposes of assessing your eligibity for the awards and contacting you regarding the awards. Any personal information you provide to us will only be used for the purposes of these awards. Please refer to the [terms and conditions](https://www.nds.org.au/northern-territory-disability-services-and-inclusion-awards/ntdsia-nominate) of the awards to see how NDS will use your personal information.

**Eligibility for all Awards Categories**
To be eligible for a nomination in the NT Disability Services and Inclusion Awards, the Nominee (the person you are nominating) must:

* Be a current resident of the Northern Territory or be a business or service located in the Northern Territory;
* Agree to be nominated and understand that the information provided in the nomination form (with the exception of contact details) may be used for publicity and promotional purposes; and
* Must have worked in the nominated service for a minimum period of six (6) months.
* To start, we have a few questions to check that your nomination is eligible for the Awards.

**Eligibility Requirements**

1. Please confirm that the **Nominee** (the person or team you are nominating) is a current resident and/or a business or service located in the Northern Territory.

[ ]  Yes

[ ]  No

2. The **Nominee** (the person or team you are nominating) agrees to be nominated and understands that the information provided in the nomination form (with the exception of contact details) may be used for publicity and promotional purposes.

[ ]  Yes

[ ]  No

3. The **Nominee** (the person or team you are nominating) has worked in the nominated service for a minimum period of six (6) months.

[ ]  Yes

[ ]  No

4. You (the **Nominator**) agree to the terms and conditions of the NT Disability Services and Inclusion Awards 2021.

[ ]  Yes

[ ]  No

## Information about you, the Nominator of the award

**As the Nominator, please provide the following information:**

|  |  |
| --- | --- |
| Your name |  |
| Relationship to the Nominee |  |
| Email |  |
| Contact telephone |  |

**Please provide two referees who can support this nomination**

**Referee 1:**

|  |  |
| --- | --- |
| Name |  |
| Relationship to the Nominee |  |
| Email |  |
| Contact telephone |  |

**Referee 2:**

|  |  |
| --- | --- |
| Name |  |
| Relationship to the Nominee |  |
| Email |  |
| Contact telephone |  |

## Award Category

Please select the category for this nomination.  You can refer to the [Nomination Guide](https://www.nds.org.au/northern-territory-disability-services-and-inclusion-awards/ntdsia-nominate)if you need further information on the categories and judging criteria for each award.

[ ]  Emerging Leader sponsored by Life Without Barriers

[ ]  Excellence in Improving Learning and Development sponsored by Office of the Commissioner for Public Employment

[ ]  Excellence in Improving Participation sponsored by TIO

[ ]  Excellence in Promoting Community Awareness sponsored by NDS

[ ]  Excellence in Innovation sponsored by HPA

[ ]  Outstanding Disability Service Employee sponsored by Somerville

[ ]  Excellence in Strategy that Improves Access and Inclusion sponsored by Carpentaria

[ ]  Excellence in Advocacy and Promotion of Human Rights sponsored by Office of the Public Guardian

**The Nominees**

Are you nominating an individual or a team/organisation?

[ ]  Individual

[ ]  Team/organisation

**Individual Nominee**

|  |  |
| --- | --- |
| Name |  |
| Job title |  |
| Name of employer |  |
| Email |  |
| Contact telephone |  |

**Team or organisation Nominee**

|  |  |
| --- | --- |
| Team Name |  |
| Name of Team Leader |  |
| Name of employer |  |
| Email |  |
| Contact telephone |  |

# How to Complete Your Nomination

This year, you can submit your nomination either:

A written statement, highlighting why you think the person or team should receive the award for the category you selected; or

A video or recording, which demonstrates the activities of the person or team, showing why you think they are deserving of the award.

Along with either your written statement or video, you are encouraged to provide additional supporting documentation, such as photographs or testimonials. You can upload the files in the following section.

## Written Statement

Nominator's written statement in support of the Award.
Write you statement of support here, the statement must be no longer than 500 words.

## Nominators Statement:

| Start typing here…  |
| --- |

## Video or Recordings

All videos must be captioned and no longer than 2 minutes in duration, videos can be uploaded to websites such as such as YouTube or emailed to confs@nds.org.au. Links to websites must be provided below. Again, any videos you submit in your nomination must be captioned and no longer than 2 minutes in duration.

| Link to video nomination |  |
| --- | --- |

## Supporting Documentation

You are encouraged to include further supporting evidence, such as photographs or written testimonials to support your nomination. Testimonials are limited to 3 per nomination at no longer than 50 words each and formatted to 12-point Arial.

## Completing Your Nomination

Please check the spelling and accuracy of all information provided in your Nomination Form, as it may be used on a certificate or trophy, as well as on the NDS website in media releases announcing finalists and recipients of the Award, and other promotional material.

By submitting a nomination, you confirm that all people in any photographs (or other supporting documentation) included in the nomination have provided consent for the images to be used for publicity and promotional purposes and/or shared with award sponsors.

If you need assistance or advice regarding this nomination or if you would like to discuss how best to provide supporting documents, contact the Competition Administrator at confs@nds.org.au

NDS is committed to ensuring nominations are accessible to Nominators and the Judging Panel and is happy to provide support and advice wherever possible.