# **NDS Conferences 2022**

# **Supporter Prospectus**

# **Navigating the Uncertainty of Change**

**12 -13 September 2022Brisbane Convention and Exhibition Center, BCEC**

# **About NDS**

National Disability Services (NDS) is Australia’s peak body for non-government disability service organisations, representing more than 1,200 non-government service providers. NDS is the only organisation that represents the full spectrum of disability service providers across Australia. Members range in size from small support groups to large multi-service organisations.

NDS provides members with a strong voice, enabling the sector to collectively initiate change, influence outcomes and deliver the funding needed to ensure the best possible quality of life for people with disability

.nds.org.au

# **Why Support and Exhibit**

• Raise your profile and presence in the disability sector

• Increase your ability to respond to the emerging market including the NDIS

• Communicate your commitment and support to the disability services sector

• Develop personal and direct relationships with new and existing clients

• Showcase your brand, products and services

• Add value and substance to your brand

• Build a quality database

• Showcase your connection with NDS, the peak body for disability service providers

# **Navigating the Uncertainty of Change**

**Date:** 12-13 September

**Expected Attendance**: 300 delegates

**Who:** The conference program is aimed at national disability service providers with delegates consisting of board members, CEOs, managers, staff as well as senior representatives from State and Local Government.

# **Opportunities to Partner**

**Platinum Partner**

Limited opportunities per event

AUD Cost (inc GST) $10,000

**Example of inclusions**

• Company logo with link to website on conference web page

• Company logo in all printed material and on holding slides

• Corporate banner displayed in Plenary room (provided by sponsor)

• Include one insert (flyer or promo item) in delegate satchels

• Provide one chair drop at a conference session

• One complimentary premium display trestle for two days (including four registration tickets to the conference, furniture and satchel)

• One video\* advertisement after a plenary session (1 minute maximum)

• Two complimentary tickets to the conference cocktail party

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Gold Partner**

Limited opportunities per event

AUD Cost (inc GST) $7,000

**Example of inclusions**

• Acknowledgement as ‘Gold Partner’ in all promotional material prior to and throughout the conference

• Company logo with link to website on conference web page

• Company logo in all printed material and on holding slides

• Corporate banner displayed in Plenary room (provided by sponsor)

• Include one insert (flyer or promo item) in delegate satchels

• Provide one chair drop at a conference session

• One complimentary standard display trestle for two days (including two registration tickets to the conference, furniture and satchel)

• Two complimentary tickets to the conference cocktail party

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Networking Partner**

Exclusive opportunity

AUD Cost (inc GST) $4,900

**Example of inclusions**

• Exclusive networking partner

• Company logo and ‘networking partner’ acknowledgment at the networking function:

* On the event website with a link to your website
* On a supporter title slide (throughout the function)
* In the delegate handbook

• Company profile and social media details on event website

• Advertisement in delegate handbook (1/4 page)

• Opportunity to provide a flyer or promotional item at the networking function

• Two complimentary registrations to attend the networking function

• 5-minute speaking opportunity at the beginning of the function

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Keynote Partner**

Limited opportunities per event

AUD Cost (inc GST) $3,200

**Example of inclusions**

• Exclusive networking partner

• Company logo and ‘networking partner’ acknowledgment at the networking function:

* On the event website with a link to your website
* On a supporter title slide (throughout the function)
* In the delegate handbook

• Company profile and social media details on event website

• Advertisement in delegate handbook (1/4 page)

• Opportunity to provide a flyer or promotional item at the networking function

• Two complimentary registrations to attend the networking function

• 5-minute speaking opportunity at the beginning of the function

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Workshop Partner**

Limited opportunities per event

AUD Cost (inc GST) $3,200

**Example of inclusions**

• Company logo and ‘workshop partner’ acknowledgment for nominated workshop:

• On the event website with a link to your website

• On a sponsor title slide (throughout sessions)

 • In the delegate handbook

• Advertisement in delegate handbook (1/4 page)

• Insert (flyer or promotional item) in delegate satchels

• Two complimentary registrations

• One video\* advertisement after a plenary session (1 minute maximum)

• Company profile and social media details on event website

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Captioning Partner**

Exclusive

AUD Cost (inc GST) $6,00

**Example of inclusions**

• Company logo and ‘captioning partner’ acknowledgment during conference welcome.

• On the event website with a link to your website

• On a sponsor title slide (throughout sessions)

• In the delegate handbook

• Advertisement in delegate handbook (1/4 page)

• Insert (flyer or promotional item) in delegate satchels

• Two complimentary registrations

• One video\* advertisement after a plenary session (1 minute maximum)

• Company profile and social media details on event website

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Lunch Partner**

AUD Cost (inc GST) $3,500 for 1 or $5,500 for 2

**Example of inclusions**

• Acknowledgement as lunch partner throughout the conference

• Corporate banner displayed during a lunch (provided by sponsor)

• Corporate logo displayed on buffet tables during a lunch (A5 signs provided by NDS)

• Include one insert (flyer or promo item) in delegate satchels

• Company logo in printed material and on holding slides

• Company logo with link to website on conference web page

• One complimentary registration ticket to the conference

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Morning and/or Afternoon tea Partner**

AUD Cost (inc GST) Morning: $1,750 for 1 or $2,750 for 2Afternoon: $1,750 for 1

**Example of inclusions**

• Acknowledgement as break partner throughout the conference

• Corporate banner displayed during break (provided by sponsor)

• Corporate logo displayed on buffet tables during break (A5 signs provided by NDS)

• Include one insert (flyer or promo item) in delegate satchels

• Company logo in conference material and on holding slides

• Company logo with link to website on conference web page

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Notepads and pens**

AUD Cost (inc GST) $1,050 Flat fee

**Example of inclusions**

• Notepads and pens in delegates satchel or placed in the plenary room (to be provided by sponsor)

• Company logo in printed conference material

• Company name with link to website on conference web page

• List of delegate details (name, position and organisation) subject to privacy legislation

# **Satchel insert or chair drop**

**Satchel insert**

AUD Cost (inc GST) $550 NDS Members/Organisational Associates, $650 NDS Platinum/ Gold Industry Supporter, $850 Non-Members

**Example of inclusions**

• One insert (flyer or promo item) in delegate satchels

• Company logo in printed conference material

• Company name with link to website on conference web page

**Chair drop**

AUD Cost (inc GST) $550NDS Members/Organisational Associates, $650NDS Platinum/ Gold Industry Supporter, $850Non-Members

**Example of inclusions**

• One chair drop (flyer or promo item) on chairs at a session

• Company logo in printed conference material

• Company name with link to website on conference web page

# **Display Table / Advertising**

**Premium display table**

AUD Cost (inc GST) $2,450 Flat fee

**Example of inclusions**

Display table in a premium position

• Display table with two chairs\*

• Catering for two staff members each day

• Conference satchel with all inclusions

• Company logo in printed conference material and on holding slides

• Company name with link to website on conference web page

• List of delegate details (name, position and organisation) subject to privacy legislation

**Standard display table**

AUD Cost (inc GST) $1,400NDS Members/Organisational Associates, $1,700 NDS Platinum/ Gold Industry Supporter, $2,350Non-Members

**Example of inclusions**

• Display table with two chairs\*

• Catering for two staff members each day

• Conference satchel with all inclusions

• Company logo in printed conference material and on holding slides

• Company name with link to website on conference web page

• List of delegate details (name, position and organisation) subject to privacy legislation

**\* Exhibitors can submit their display table preference which is based on a first come, first served basis**

**Terms and Conditions**

**NDS or Owner –** refers to National Disability Services Ltd

**Exhibitor –** those who agree to exhibit at the event

**Sponsor –** those who agree to support the event

**The Venue –** the Venue in which the event is to be held

**The Event –** any National Disability Services event referred to in this prospectus

**Acceptance of Support**

All exhibitor/sponsor orders will be subject to the availability of items at the time that the order is received by National Disability Services. National Disability Services reserves the right to refuse offers of support that it believes are not in the best interests of the organisation and its members

**Admission**

National Disability Services reserves the right to refuse entry to any non-registered exhibitor/ sponsor and agent of an exhibitor/sponsor without any given reason. The exhibitor/sponsor must obtain from National Disability Services the necessary passes to admit its staff and representatives during the bump in, event times, and pack-down periods. Additional staff attending the conference in an exhibitor’s capacity must be registered with NDS and will be charged at full registration price.

**Attendance**

The exhibitor acknowledges that National Disability Services will not be held responsible for the failure of all or any other contracted exhibitors to attend the event or the failure of any number of attendees to attend the event for any reason beyond the control of National Disability Services. Any booth or any acceptance thereof by National Disability Services shall not be conditional on the presence or location of any other exhibitor at the event or any other event.

**Cancellation of Order**

All cancellations must be made in writing to NDS and will be charged an administration fee of $120. In the event that orders are cancelled 30 days or less prior to the commencement of the event, orders will be subject to a cancellation charge equal to 100% of the total cost of the order, minus any discount. National Disability Services reserves the right to cancel any booking of the exhibitor/sponsor for any reason whatsoever. In such an event, any deposit or their monies paid by the exhibitor/sponsor will be returned in full.

**Conditions of Exhibition, Sponsorship and Partnership**

In placing an order with National Disability Services Ltd, the exhibitor accepts with no reservations that these Terms and Conditions take the place of any other document, prior written or oral agreement, as well as the exhibitor’s terms and conditions of purchase or hire. National Disability Services Ltd’s Terms and Conditions can only be amended in writing by post, fax or email. National Disability Services Ltd’s terms and conditions of business will be binding on the parties unless otherwise amended and agreed in writing.

**Conduct of Agents**

Exhibitors, partners and sponsors will be responsible for the conduct and behaviour of their agents and contractors who must carry out all responsible requirements of National Disability Services or its representatives.

**Contract Variations**

Where an exhibitor/partner/sponsor wishes to amend an order of an exhibition stand after work has started on site, the exhibitor will be charged in accordance with the terms and conditions set out by the exhibition supply company. National Disability Services reserves the right in unforeseen circumstances to amend, alter or reallocate the space or the location of an exhibitor’s stand and the exhibitor can take no objection or make any claims for compensation or damages in relation to any allocation, or the size or the space re-allocated by National Disability Services. The exhibitor shall not assign or subject any part of the stand space without the consent of National Disability Services. National Disability Services reserves the right to alter the layout, plans and positions of displays if, in our opinion, this is desirable from the point of view of the conference as a whole.

**Corporate Banners**

The type and size of corporate banners to be displayed is subject to the space and physical constraints at each venue. The placement of corporate banners must comply with the OH&S and fire safety policies of the venue. Banners, promotional material and other representations, unless invited, must remain contained in allocated display space or designated area.

**Damage**

The exhibitor will be liable for any damages to the venue’s equipment or the building in which the exhibition is being held or any of National Disability Services’ material or equipment. Provided that it has taken reasonable care, National Disability Services shall not be under any responsibility or liable whatsoever to damages to exhibitors or their agents or contractors by loss, damage, fire, water, storms, strikes or any other cause. All property shall be at the risk of the exhibitors and the exhibitors shall insure the same accordingly

**Display Booth Selection**

Where possible, exhibitors may select their booth position preference which is based on availability and NDS approval. Exhibitors may be moved without prior warning.

**Delegate Details**

A list of delegate details will be sent to exhibitors/ partners/ sponsors where indicated. This includes the delegate’s name, position and organisation based on whether they have given permission to distribute their details during the registration process. Email addresses will not be given out.

**Disclaimer**

Acceptance of support does not imply endorsement of a product or service and NDS reserves the right to refuse offers of support if they feel that it is not in the best interests of the organisation and its members. NDS accepts no responsibility for the accuracy and content of any information provided by supporters. Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the Supporter and Exhibitor Prospectus.

**Event Cancellation**

Should National Disability Services cancel the event for any reason; the exhibitor/partner/sponsor is to be financially responsible for any loss incurred by their own travel costs.

**Exclusivity**

By committing to be an exhibitor/partner/sponsor at an NDS event, National Disability Services does not provide exclusivity from allowing competitor companies to participate in the conference unless it is agreed to by both parties in writing prior to each conference.

**Indemnity**

As a condition of allotment of space, the exhibitor/partner/sponsor shall indemnify National Disability Services against all costs, charges, losses, expenses, actions, proceedings, or claims arising out of any infringement of the right of any third party, or damage or injury to any property or person whatsoever occasioned directly or indirectly by the act, default or negligence of the exhibitors and/or sponsor, their representatives, agents, or any other persons under their directions.

**Payment**

An invoice will be sent on receipt of the completed application form. Invoice payment terms are 14 days. Exhibitors/sponsors must make full payment to NDS at least 30 days prior to commencement of the event. If full payment has not been made, NDS reserves the right to refuse to allot or make space available at the event.

**Publication Deadlines**

Provision of company details, logos and artwork for advertising, conference literature and the NDS website are to be provided prior to the advised deadlines. If not, NDS will not guarantee that it can be published.

Details are correct at the time of publishing and in the event of unforeseen circumstances, NDS reserves the right to alter or delete items from the information kit.

**Queensland Conference Application Form**

Please return to confs@nds.org.au

1. Sponsorship Application Form

Please indicate below which sponsorship opportunity you would like to purchase for each conference. (All prices are GST inclusive. Subject to availability)

❑ Platinum Partner $10,000

❑ Gold Partner $7,000

❑ Networking Partner $4,990

❑ Workshop Partner $3,200

❑ Captioning Partner $6,000

**Conference Catering**

**1 Day Day 1 Day 2**

Morning Tea $1,750 ❑ ❑

Lunch $3,500 ❑ ❑

Afternoon Tea $1,750 ❑ ❑

**2 Days**

❑ Morning Tea $3,000

❑ Lunch $5,500

**Additional Opportunities**

❑ Note pads and pens $1050

## **Personal Details**

Company/Organisation:

Nature of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

## **Payment Details**

Total $:

Date:

❑ I have read and agree to the terms & conditions outlined on pages 11 and 13 of this supporter kit. (This box needs to be ticked for your application to be processed)

Printed Name:

Signed:

❑ Visa ❑ Mastercard ❑ Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV# (3 digit number back of card):

Name on card:

Signature:

# **Exhibitor Application Form**

Please indicate below which sponsorship opportunity you would like to purchase for each conference. (All prices are GST inclusive. Subject to availability)

❑ NDS Members/Associates $1,400

❑ NDS Industry Supporter $1,700

❑ Non Member $2,350 Premium Table $2,450

❑ Extra Staff (if bringing more than the 2 included)$250pp

Number of extra staff:

**Booth Details**

Email addresses of booth representatives

Email 1:

Email 2:

Display booth name (max 25 characters):

**Additional Opportunities**

❑ Cocktail Function $70pp

Number of tickets:

## **Personal Details**

Company/Organisation:

Nature of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

## **Payment Details**

Total $:

Date:

❑ I have read and agree to the terms & conditions outlined on pages 11 and 13 of this supporter kit. (This box needs to be ticked for your application to be processed)

Printed Name:

Signed:

❑ Visa ❑ Mastercard ❑ Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV# (3 digit number back of card):

Name on card:

Signature:

1. **Inserts / Chair Drop Application Form**

Please indicate below which sponsorship opportunity you would like to purchase for each conference. (All prices are GST inclusive. Subject to availability)

**Satchel Insert**

❑ NDS Members/Associates $550

❑ NDS Industry Supporter $650

❑ Non Member $860

**Satchel Insert**

❑ NDS Members/Associates $550

❑ NDS Industry Supporter $650

❑ Non Member $860

**Please indicate session time preference**

 Day 1 Day 2

On arrival ❑ ❑

After morning tea ❑ ❑

After lunch ❑ ❑

## **Personal Details**

Company/Organisation:

Nature of Business:

Primary products/services to be promoted at conference:

Contact Name:

Position:

Address:

State:

Post Code:

Email:

Website:

Mobile:

Phone:

Fax:

## **Payment Details**

Total $:

Date:

❑ I have read and agree to the terms & conditions outlined on pages 11 and 13 of this supporter kit. (This box needs to be ticked for your application to be processed)

Printed Name:

Signed:

❑ Visa ❑ Mastercard ❑ Cheque/Direct Debit (please send invoice)

Credit card number:

Expiry date:

CCV# (3 digit number back of card):

Name on card:

Signature: