**NDS Consulting Support Available**

**Support on business process design workshops**

These workshops are available free of charge to providers as follows.

* Providers operating in NSW: Providers which have or had funding from the Ageing, Disability and Home Care Division of the NSW Department of Family and Community Services.
* Providers in other States/Territories may also be able to access support free of charge and should contact their State/Territory office in the first instance to explore what options may be available.

For other providers, the materials are designed to be used in-house without support. However, should you prefer consulting support, this is available as a package consisting of:

* Pre-workshop preparation: phone consultation, and familiarisation with organisation’s services via your website and annual report
* Workshop: either 2 half-day workshops or 1 full day workshop
* Post-workshop report: decisions made and action plans
* All travel time.

The price for members is $2,250 plus GST and reasonable expenses. The price for other providers is $3,250 plus GST and reasonable expenses.

NDS can also document your business process as part of your Quality Management System. Our consultant can amend your existing policies and procedures and provide you with a first draft. This involves around 15 to 30 hours support, depending on the size of the organisation, with charges based on the actual hours worked. This service is provided at $140 per hour for members and $230 per hour for other providers. GST and reasonable expenses apply.